

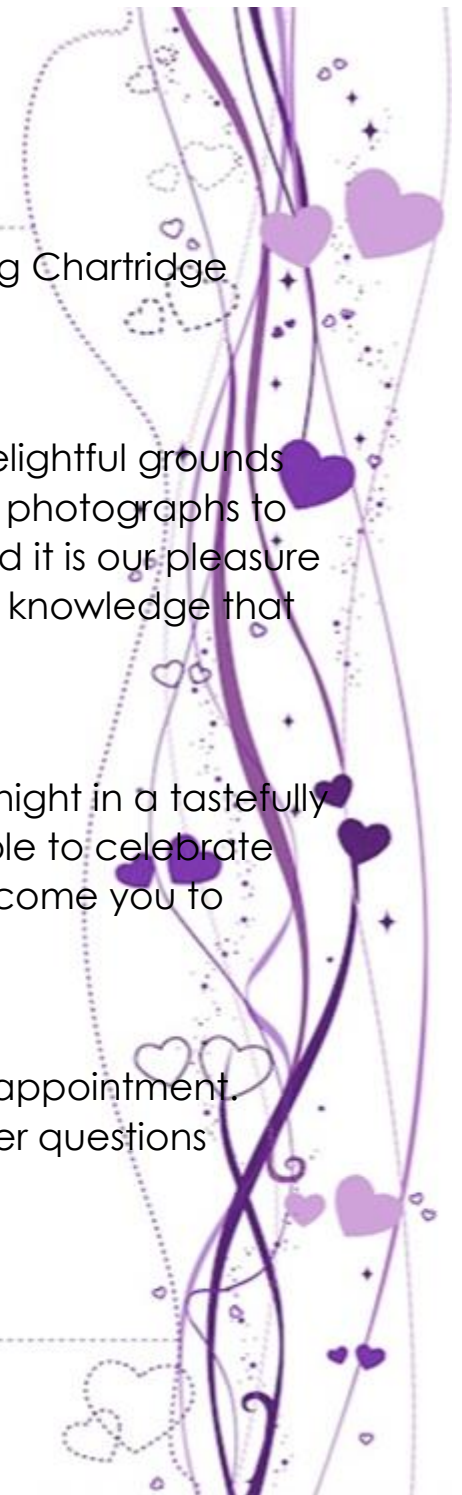
Weddings at Chartridge Lodge-FAQ's

Congratulations on your engagement and we are delighted that you are considering Chartridge Lodge for your Wedding Celebrations.

At Chartridge you will enjoy a Country House Wedding, surrounded by 25 acres of delightful grounds including water features giving you the perfect backdrop for your precious wedding photographs to be cherished forever. You can invite up to 100 guests for your Wedding Breakfast, and it is our pleasure to take care of all your requirements, allowing you to relax and enjoy your day in the knowledge that everything will run smoothly on the day.

Why not invite your guests to stay with you at Chartridge Lodge. After spending the night in a tastefully furnished room with en-suite facilities and views of the grounds, your guests will be able to celebrate your first morning as a married couple sharing memories of your special day. We welcome you to come in and view Chartridge Lodge.

Simply call Melissa on **01494 358028** or email **res2.ccc@chartridge.co.uk** to make an appointment. Below are the answers to some of the questions you may have, if you have any further questions please do not hesitate to contact us.



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How long can I provisionally hold a date for?

You can provisionally hold a wedding date with us for up to 4 weeks, to confirm your wedding we require a minimum deposit of £500.

How many guests can I accommodate for in the day and in the evening?

You can have up to 90 people for a wedding ceremony (this number includes yourselves, the registrars and anyone else in the room during the ceremony such a photographer, videographer etc.)

You can have up to 100 people for your wedding breakfast in the lodge if you were to have all round tables. If you would like to have a long top table the maximum number would be 90 people.

For the evening party you can invite up to 150 guests to celebrate with.

Is the venue licenced for civil ceremonies?

Yes we have three licenced rooms. The oak room which is our most popular ceremony room which can hold up to 90 people for a ceremony, the lodge which can also hold up to 90 people and the garden room which can hold up to 40 people for a smaller more intimate affair.

Is the venue available for exclusive hire?

Yes Chartridge Lodge is available for exclusive hire. The cost for this is an additional £3,000 venue hire free on top of the standard venue hire fee which varies in price depending on the day you book. There is also an additional cost of any of the 57 bedrooms that your guests do not book. Please contact our wedding coordinator to discuss further.

Who will be my point of contact leading up to my wedding?

Your main point of contact will be Melissa our wedding co-ordinator. For any questions you have leading up to your day please contact her on 01494 358028 or res2.ccc@chartridge.co.uk



Weddings at Chartridge Lodge-FAQ's

Do you have any recommended suppliers?

Yes, we have a page on our website with our recommended suppliers and their details.

Do you have accommodation on site and if so you offer a discounted rate for our guests?

Yes we have 57 bedrooms in total. Once you have confirmed your wedding by returning your wedding contract the reception team will make and send out a bedroom promo code for you, this is to be given to your guests for them to quote when booking their room to get the discounted price. (Please note the promo code can only be used when the rooms are booked with us directly.)

Is there enough parking for my guests?

We have 150 parking spaces, so plenty of space for your guests to park. We also have disabled parking directly outside the main entrance.

Are there areas for us both to get ready in the morning?

We have the library room available for the bridal party to get ready and relax on the morning on the wedding. This room is right next to our grand staircase which is a beautiful place to get some photos of the bridal party before the ceremony. This room is included in the venue hire.

For the groom we do not have an allocated room however we can book one of our superior king rooms for the groom and his groomsmen to get ready on the morning of the wedding, please speak to Melissa to book this.

How flexible are you with timings of the day?

We are very flexible, if you let us know your ceremony time we will work with you to build a schedule for your day.

Do you have a speaker we can plug our phone into to play background music or music for the ceremony?

We do not have a speaker you can use, you will have to bring your own or you can ask to hire one from your DJ/Band.



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What is the changeover plan from the ceremony to the reception room?

If you are having your ceremony as well as your reception with us most couples choose to have their ceremony in the oak room which overlooks our stunning grounds and then have the wedding breakfast in the lodge. This allows some peace of mind for you knowing all of the rooms for your wedding are all set up and ready even before your ceremony starts!

If you do love the lodge room and really want this for your ceremony and wedding breakfast this is no problem, you will just need to give your wedding coordinator your table plan in terms of decoration placements and name placements so we can turn the room around for your wedding breakfast after your ceremony. We will do this for you while you and your guests will be enjoying an extended relaxed drinks reception (around 2-2.5 hours) in the garden room and stunning grounds. There is plenty to keep your guests busy and entertained during your drinks reception such as our garden games and your wedding photographs.

Do you have any decoration restrictions?

Candles can be used during your wedding ceremony but all candles must be in an enclosed container, no naked flames. Candles can also be used for the Wedding Breakfast as long as a solid base is provided, however they cannot be used during the Evening Reception. If you have any decorations that you believe may not be allowed please speak to your wedding coordinator.

Are Fireworks allowed?

Fireworks are not allowed at Chartridge Lodge due to surrounding farmland and the proximity of stables close by.

Is confetti allowed?

Bio degradable is allowed but in outside areas only, no confetti is allowed to be thrown inside.



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Do you offer a complimentary menu tasting?

If you have chosen a three course sit down wedding breakfast we offer a complimentary menu tasting around 6 months prior to your wedding.

Do you cater for all dietary requirements?

Yes, for dietary/allergen information on our dishes please contact Melissa.

Are crockery and linen included in the price?

Yes

What size tables do you have and how many guests can fit around a table?

We have 5ft and 6ft round tables, you can fit up to 8 guests max around our 5ft tables and 10 guests max around our 6ft round tables. You can also have a maximum of 10 people on a long top table.

Do you provide a cake stand and knife?

Yes, you can choose from either a round or square cake stand.

Are we allowed to hire outside catering for the evening reception such as a pizza or crepe van?

Yes, we will not charge you extra for this. You are allowed outside catering as long as it is self-contained such as a pizza van or crepe van as these caterers would not be allowed access to our kitchen.

What are your bar prices and is the bar cash only?

For up to date bar prices please contact Melissa. I can confirm we accept both cash and card at the bar. Your guests can also charge drinks to their room if they are staying with us. (To do this they need to set up a pre-auth at reception during check-in)



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What time will our evening reception need to finish?

The DJ/Band needs to finish by midnight. Our bar also closes by midnight but this can be extended to 1am for an additional fee.

Is there somewhere to store our decorations?

Yes, we will allocate a room for you to store your decorations before and after your wedding. You will be allowed access to this room the morning before your wedding. If you need access to this room earlier please speak to Melissa and she will let you know if it is possible.

Do you have disabled access?

Yes, all of our wedding event rooms are on the ground floor and are accessible for all. We also have a disabled toilet located near to the oak ceremony room. Access to the grounds is possible for any guests in a wheelchair via our portable ramp which can be fitted to most of the doors leading out to the garden upon request.

How much is the wedding deposit and when will I need to make the next payments?

We require a minimum of £500 to secure your wedding date with us. The next payment due is 4 months prior to your wedding, this is for half of the amount due and the final payment is due 4 weeks prior to your wedding.

Is VAT included in the price?

Yes, VAT is included in all wedding packages.

What is your cancellation policy?

Please refer to your wedding contract for the full cancellation policy.

